

# 32nd Annual McHardy Park Arts & Crafts Festival

Saturday, June 28, 2008 9:00 am – 3:00 pm – McHardy Park, Brandon, SD

1. The fee for the Festival is \$50 per space. This provides a 12"x16" (12' front) booth space and adjoining behind parking. The area is partially shaded so please provide you own tent or tarp.
2. Electrical hookup is an additional \$5 (limited sites). You must provide your own heavy extension cords. We have 50 amp, 250 volt, 4 wire, straight blade plug-ins and 20 amp regular ground plugs. You must tell us in advance of your electrical needs.
3. We do not provide display racks, tables, and / or chairs.
4. The fee for food vendors is \$100. This provides space and electricity for your booth/trailer and adjoining behind parking for one vehicle. You must provide your own heavy extension cords.
5. We have a reserved parking area for your extra vehicles, trailers, and campers. Overnight camping is allowed.
6. Set up is from 5pm-8pm on Friday, June 27, and 6am-8am on Saturday, June 28. All vendors must be checked in by 8am on June 28. All vehicles must be removed by 8am and / or remain in place behind your booth during the Festival. We have a closing time of 3pm. You must remain open until that time.
7. **All entries must be received by June 1, 2008.** There will be a \$25 late fee assessed to all vendors who enter on the day of the event. No refunds will be made for cancellations.
8. Total sales tax for the Festival is 7%. Food vendors and entertainment vendors that charge a fee will need to charge 8% sales tax due to Brandon's third penny sales tax.
9. You must supply a photo of your booth with this entry form. We request artists and crafters only. We reserve the right to decline any entry that does not meet within our guidelines. No political material of any kind may be distributed from any booth.
10. If you have heavier items please mark that in the appropriate space below. These booths will be placed closer to the entrance of the park as Customers are NOT allowed to Drive into the Park to pickup items at anytime during the Festival per our insurance guidelines.

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Business Name:

Your Name:

Address:

City:

State:

Zip:

Phone:

E-mail:

Please list the specific crafts/ items you plan to exhibit or the food you are vending:

I am enclosing \$\_\_\_\_\_ in fees (\_\_\_\_\_ vendor spaces); \_\_\_\_\_ vend-out camper sites; \_\_\_\_\_ food spaces; \_\_\_\_\_ electrical)

I have products that are heavy and will need to be closer to park entrance\_\_\_\_\_.

Please note any special requests and we will try to accommodate your needs.

Please include a stamped, self addressed stamped business envelope to receive your confirmation and booth space number (mailed the 1<sup>st</sup> week in June). Exhibit fees are non refundable.

Please note: NO vehicles are allowed in the park for any reason during the festival. Special arrangements will be made for persons with special needs. We are in the process of having a group available to haul the heavier items for customers. It will be the customer's responsibility to pay this group.

Brandon Valley Area Chamber of Commerce  
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FOR OFFICE USE ONLY:

Date Received: \_\_\_\_\_

Check # \_\_\_\_\_

Booth # \_\_\_\_\_

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